

# HOW TO OBTAIN YOUR IVP FINGERPRINT CLEARANCE CARD

with the AZ Department of Public Safety &  
Arizona Livescan Fingerprinting Network™

## IDENTITY VERIFIED PRINTS (IVP)

Applying for an Arizona Fingerprint Clearance Card is easy with the Arizona Livescan Fingerprinting Network™. Select one of the following to complete this process:

### 1. Fingerprinting Only – Visit Any Location.

You or your employer supplies the fee for DPS.

- First, purchase a money order, cashier check or bring a business check made payable to 'DPS' (Employees = \$67; Student/Volunteers=\$65) **-OR-** apply online at [psp.azdps.gov](http://psp.azdps.gov), pay the DPS pay and select "paper fingerprints" (do not prepay for fingerprinting). Note there is no need to order cards from DPS. We have everything you need! If you apply online, please have your reference number when you arrive.
- **Visit any location** with your government-issued photo ID and payment, [www.ArizonaLivescan.com/locations](http://www.ArizonaLivescan.com/locations) Let the associate know you need an IVP Fingerprint Clearance card paper application. You will be charged \$34 for fingerprinting (cash, credit, or debit).
- **Paper Application:** All personal information on the application must match what is on the fingerprint card. Sign and date the application. The associate will complete the bottom portion of the IVP application, provide you with a receipt and send your completed packet to DPS in a blue, prepaid envelope. **-OR-**
- **Online Application:** write the reference number on the fingerprint card in the MNU field with a black pen. The fingerprint technician will send your completed fingerprint card, and an IVP Chain of Custody form to DPS in a blue, prepaid envelope.
- **Processing time=** Minimum of 10 business days

### 2. Full Service –Visit AZLS Offices *Only*

Arizona Livescan supplies the fee for DPS and submits everything to DPS for you!

- With a government-issued photo ID, visit one of the following regional AZLS offices:

456 W. Main Street  
Mesa, AZ 85201

2432 W. Peoria Ave, Bldg 3 Ste. 1009  
Phoenix, AZ 85029

4695 N. Oracle Rd, Ste. 106  
Tucson, AZ 85705

- Check in and let the tech know you need an IVP Full-Service Fingerprint Clearance Card. The fee is \$109. We accept credit, debit, business checks and cash.
- We will send your completed packet to DPS. Once approved, a Fingerprint Clearance Card will be mailed to you by DPS.
- Processing time= Minimum of 10 business days

### 3. Use our Mobile Fingerprinting Service

**[Click-to-Schedule].**

Supply the money order or business check or pay for both the DPS portion and the fingerprint fee with a credit card. We will invoice you prior to the visit. All mobile services are prepaid prior to our technician arriving. Corporate billing and invoicing are available for corporate clients. Interested in opening an account? Start [here](#).

FINGERPRINTING • ID PHOTOS • NOTARY SERVICES • WALK-IN & MOBILE

[www.ArizonaLivescan.com](http://www.ArizonaLivescan.com)  
(602) 246-3444 · (480) 284-8470 · (928) 379-7179 · (520) 338-2800  
[info@arizonalivescan.com](mailto:info@arizonalivescan.com)

